

NASA ARC TASK ORDER

Contract No.: NAS2-

Contract Title: _____

PART I - TASK ORDER INITIATION

Task Title: _____ Date: _____

Task Number: _____ Task Mod Number: _____

Task Requester: _____ Extension: _____

Service Request Number: _____ Customer Code: _____

Electronic and Information Technology (EIT) Accessibility Compliance (EITAC):

- This task does not include EIT items
 This task does include EIT items and the EITAC documentation is attached
 (See <http://eitacs.arc.nasa.gov/> for additional information and certification form)

Statement of Requirements/Task Description:

Task previously covered by another contract? _____

Is Authorization to Proceed Required? _____

- _____ Show Technical Performance
 _____ Show Cost Performance
 _____ Show Schedule Performance

COTR

Contracting Officer

PART II - TASK ORDER PLAN PROPOSAL AND APPROVAL SUMMARY

Period of Performance: _____ to _____ Contractor Task Leader: _____

	<u>Categories</u>	This Request (Original / Mod) Task Estimate	Cumulative Total Task Estimate
Site/Program Manager	Labor Hours	_____	_____
	Labor (Burdened)	_____	_____
	ODC's (Burdened)	_____	_____
	Subcontracting	_____	_____
	Award Fee	_____	_____
	TOTAL:	_____	_____

Yes No

Get COTR signature here?

Comments:

_____ Yes No
 Task Requester Get Branch Chief's Signature? _____ COTR

_____ Contracting Officer _____ Site/Program Manager

Part III - TASK ORDER CLOSEOUT

_____ Final Cost _____ Date Completed _____ Site/Program Manager _____ Task Requestor _____ COTR

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Statement of Requirements/Task Description:

CONTINUATION

Comments: