National Aeronautics and Space Administration

Certification and Special Approvals for IFM Purchase Requisitions

CENTER	REQUISITION NUMBER

REQUESTING ORGANIZATION

NAME AND SIGNATURE OF APPROVER	DATE

NPR 7120.5, "NASA PROGRAM AND PROJECT MANAGEMENT PROCESSES AND REQUIREMENTS," CERTIFICATION

☐ THIS ACTION IS **NOT** IN SUPPORT OF PROGRAMS AND PROJECTS SUBJECT TO THE REQUIREMENTS OF NPR 7120.5.

OR

☐ THIS ACTION IS IN SUPPORT OF PROGRAMS AND PROJECTS SUBJECT TO THE REQUIREMENTS OF NPR 7120.5.

AND

- ☐ ALL NPR 7120.5 REQUIRED DOCUMENTATION IS CURRENT AND HAS BEEN APPROVED.

  OR

- ☐ AUTHORITY TO PROCEED WITHOUT THE REQUIRED DOCUMENTATION HAS BEEN GRANTED BY THE CHAIR OF THE GOVERNING PROGRAM MANAGEMENT COUNCIL OR DESIGNEE.

SECTION 508, "ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY COMPLIANCE (EITAC)"

☐ THIS PROCUREMENT IS LESS THAN $2,500 AND EITAC DOES NOT APPLY.

OR

☐ THE PROCUREMENT DOES **NOT** INCLUDE ELECTRONIC AND INFORMATION TECHNOLOGY (EIT) ITEMS.

OR

☐ THIS PROCUREMENT DOES INCLUDE EIT ITEMS.

AND

- ☐ THEY MEET THE APPLICABLE ACCESSIBILITY STANDARDS AT 36 CFR PART 1194.

  OR

- ☐ IS FOR A COMMERCIAL SUPPLY OR SERVICE AND MARKET RESEARCH HAS DETERMINED THAT SOME OR ALL OF THE APPLICABLE ACCESS BOARD STANDARDS CANNOT BE MET BY SUPPLIES OR SERVICES AVAILABLE IN THE COMMERCIAL MARKET PLACE IN TIME TO SATISFY AGENCY DELIVERY REQUIREMENTS. *(SEE ATTACHED "EIT COMMERCIAL NON-AVAILABILITY DETERMINATION")*

  OR

- ☐ IS EXEMPT FROM COMPLIANCE WITH APPLICABLE ACCESSIBILITY STANDARDS BASED ON THE FOLLOW EXCEPTION:
  - ☐ THE ITEM IS FOR A NATIONAL SECURITY SYSTEM;
  - ☐ THE ITEM WILL BE LOCATED IN SPACES FREQUENTED ONLY BY SERVICE PERSONNEL FOR MAINTENANCE, REPAIR OR OCCASIONAL MONITORING OF EQUIPMENT; OR
  - ☐ WOULD IMPOSE AN UNDUE BURDEN ON THE AGENCY. *(SEE ATTACHED "UNDUE BURDEN DETERMINATION")*

***(NOTE:** TEMPLATES ARE AVAILABLE AT <http://ec.msfc.nasa.gov/hq/library/eit.html> FOR THE DETERMINATIONS NOTED IN THIS SECTION.)*

AFFIRMATIVE PROCUREMENT

IN ACCORDANCE WITH FAR PART 23.4 AND NPR 8530.1, "AFFIRMATIVE PROCUREMENT PLAN FOR ENVIRONMENTALLY PREFERABLE PRODUCTS," AND FOLLOWING ENVIRONMENTAL PROTECTION AGENCY (EPA) GUIDELINES LOCATED AT <http://www.epa.gov/cpg/products.htm>.

☐ THE ITEM(S) BEING PURCHASED ARE **NOT** ON ANY OF THE EPA's COMPREHENSIVE PROCUREMENT GUIDELINE LISTS.

OR

☐ THE ITEM(S) ARE ON THE EPA's COMPREHENSIVE PROCUREMENT GUIDELINE LISTS.

AND

- ☐ THEY MEET THE MINIMUM RECYCLED/RECOVERED CONTENT.

  OR

- ☐ A WAIVER SIGNED BY THE DESIGNATED ENVIRONMENTAL PROGRAM MANAGER IS ATTACHED. *(NPR 8530.1 §1.4; FAR 23.405(c))*

REQUIRED SPECIAL APPROVALS

☐ THERE ARE NO ITEMS REQUIRING SPECIAL APPROVAL.

OR

☐ APPROVALS FOR SPECIAL ITEMS HAVE BEEN OBTAINED THROUGH THE ESTABLISHED SAP RELEASE STRATEGY.

OR

☐ APPROVALS FOR SPECIAL ITEMS ARE ATTACHED.