



National
Aeronautics and
Space
Administration

Evidence Custody Document

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION/OFFICE OF INSPECTOR GENERAL

OFFICE	CASE CONTROL NUMBER	LOG NUMBER	DATE & TIME OF RECEIPT
NAME OF PERSON FROM WHOM PROPERTY RECEIVED		LOCATION WHERE PROPERTY RECEIVED	
CASE TITLE			

ITEM	QUANTITY	DISPOSAL ACTION	DESCRIPTION OF ARTICLE <i>(Inventory No., Model No., Serial No., Identifying Marks, Condition and Value)</i>

NAME AND SIGNATURE OF WITNESS <i>(If available)</i>	NAME AND SIGNATURE OF RECEIVING S/A
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CHAIN OF CUSTODY

ITEM	DATE & TIME	RELEASED BY	RECEIVED BY	PURPOSE
		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	

Chain of Custody Continued on Reverse



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		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	

Chain of Custody Continued on Reverse

CHAIN OF CUSTODY (Continued)

ITEM	DATE & TIME	RELEASED BY	RECEIVED BY	PURPOSE
		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	

REMARKS

FINAL DISPOSAL ACTION

Final Disposal Authority		
Name (Please Print)	Title	Organization

PERSON(S) RECEIVING ITEM(S)/WITNESSING DESTRUCTION

	NAME	ORGANIZATION	SIGNATURE/DATE
1.			
2.			
3.			
4.			

MAY BE CONTINUED IN REMARKS IF NECESSARY

INDICATE IN DISPOSAL ACTION COLUMN (ON FRONT) BY LETTER CODE PERSON(S) RECEIVING OR WITNESSING ACTION AND TYPE OF ACTION: RETURNED TO INDIVIDUAL OWNER (I), RETURNED TO CENTER (C), RETURNED TO ANOTHER AGENCY (A), DESTROYED (D), OTHER METHOD (M) (EXPLAIN IN REMARKS ABOVE).

CHAIN OF CUSTODY (Continued)

ITEM	DATE & TIME	RELEASED BY	RECEIVED BY	PURPOSE
		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	

REMARKS

FINAL DISPOSAL ACTION

Final Disposal Authority		
Name (Please Print)	Title	Organization

PERSON(S) RECEIVING ITEM(S)/WITNESSING DESTRUCTION

	NAME	ORGANIZATION	SIGNATURE/DATE
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CHAIN OF CUSTODY (Continued)

ITEM	DATE & TIME	RELEASED BY	RECEIVED BY	PURPOSE
		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	
		Name	Name	
		Organization	Organization	
		Signature	Signature	

REMARKS

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OFFICE	CASE CONTROL NUMBER	LOG NUMBER	DATE & TIME OF RECEIPT
NAME OF PERSON FROM WHOM PROPERTY RECEIVED		THIS RECEIPT MUST BE PRESENTED TO OBTAIN RELEASE <i>(IF APPROPRIATE)</i> OF ITEM(S) LISTED BELOW.	

THE PROPERTY LISTED BELOW WAS RECEIVED THIS DATE BY A SPECIAL AGENT, OFFICE OF INSPECTOR GENERAL.

ITEM	QUANTITY	DESCRIPTION OF ARTICLE <i>(Inventory No., Model No., Serial No., Identifying Marks, Condition and Value)</i>

NF 1702 JUN 02 REPLACES NHQ DIV 795 AND OIG N-1449 (LANGLEY) WHICH ARE OBSOLETE.

COPY 4 - RECEIPT