



# Senior Executive Service Performance Planning and Appraisal Reconsideration of the Initial Summary Rating



Incumbent Executive \_\_\_\_\_

Title \_\_\_\_\_

For the Performance Appraisal Period: From \_\_\_\_\_ To \_\_\_\_\_

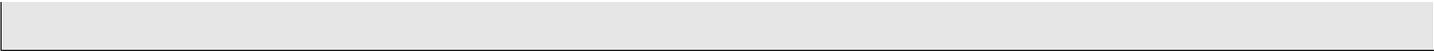
## Incumbent Executive

Check One or Both:

I am submitting a written response to my Initial Summary Rating. Response must be submitted within 10 days of receipt of Initial Summary Rating.

I am requesting a higher level review of my Initial Summary Rating

Signature \_\_\_\_\_ Date \_\_\_\_\_



Reviewer's Name: \_\_\_\_\_

Reviewer's Title: \_\_\_\_\_

I have reviewed the Performance Appraisal, the Initial Summary Rating, and any written response submitted by the Incumbent Executive.

Check One:

I concur with the Initial Summary Rating.

I do not concur with the Initial Summary Rating; therefore, I recommend a rating of \_\_\_\_\_ (Attach a written explanation; provide a copy to all principals.)

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Performance Review Board/Senior Executive Committee Review

Review of Incumbent Executive's Written Response:  Reviewed  No written response submitted

Review of any higher level review(s):  Concur with recommendations.  Do not concur. (Attach a written explanation; provide a copy to all principals.)

Review of Initial Summary Rating:  Concur with the recommended Initial Summary Rating.  Do not concur; therefore, we recommend a rating of \_\_\_\_\_ (Attach a written explanation; provide a copy to all principals.)

Signature of Official Designee: \_\_\_\_\_ Date \_\_\_\_\_

## NASA Administrator or Designee

In determining the Annual Summary Rating, I have reviewed the Performance Appraisal; the Initial Summary Rating; any written response submitted by the Incumbent Executive, the Higher Level Official(s), and the Performance Review Board or the Senior Executive Committee Reviews; and the recommendation of the Performance Review Board or the Senior Executive Committee.

I concur with the Performance Review Board/Senior Executive Committee review and recommendation and approve the Initial Summary Rating as the Annual Summary Rating.

I do not concur with the Performance Review Board/Senior Executive Committee review and recommendation; therefore I assign an Annual Summary Rating of \_\_\_\_\_ (Attach a written explanation; provide a copy to all principals.)

Signature \_\_\_\_\_ Date \_\_\_\_\_