



National
Aeronautics and
Space
Administration

Contract Completion Statement

1. FROM: <i>(Office administering contract)</i>	2. CONTRACT NUMBER	
	2a. LAST MODIFICATION NUMBER	
	2b. CALL/ORDER NUMBER	
3. TO: <i>(Name and address of Purchasing Office and office symbol of the PCO, if known)</i>	4. CONTRACTOR NAME AND ADDRESS	
	5. EXCESS FUNDS <input type="checkbox"/> YES NO \$	
6. IF FINAL PAYMENT HAS BEEN MADE, COMPLETE ITEMS 6a. AND 6b.	6b. VOUCHER NUMBER	6b. DATE
	7a. INVOICE NUMBER	7b. DATE FORWARDED
7. IF FINAL APPROVED INVOICE FORWARDED TO FINANCIAL MANAGEMENT OFFICE OF ANOTHER ACTIVITY, AND STATUS OF PAYMENT IS UNKNOWN, COMPLETE ITEMS 7a and 7b.		
8. REMARKS		
9. ALL CONTRACT ADMINISTRATION ACTIONS REQUIRED HAVE BEEN FULLY AND SATISFACTORILY ACCOMPLISHED. THIS INCLUDES FINAL SETTLEMENT IN THE CASE OF A PRICE REVISION CONTRACT.		
9a. TYPED NAME AND TITLE OF RESPONSIBLE OFFICIAL		
9b. SIGNATURE		9c. DATE
FOR PROCUREMENT OFFICE ONLY		
10. ALL PROCUREMENT OFFICE ACTIONS REQUIRED HAVE BEEN FULLY AND SATISFACTORILY ACCOMPLISHED. CONTRACT FILE OF THIS OFFICE IS HEREBY CLOSED AS OF: <input type="checkbox"/> DATE SHOWN IN ITEM 9c. ABOVE. <input type="checkbox"/> DATE SHOWN IN ITEM 12b. BELOW. <i>(Check this box only if final completion of any significant procurement office action extends more than three months beyond the close-out date shown in item 9c. above. In such cases, submit a copy of the completed form upon final accomplishment of all procurement office actions to the office administering contract. Upon receipt, the office administering contract shall extend its contract file close-out date accordingly.)</i>		
11. REMARKS		
12. TYPED NAME AND TITLE OF RESPONSIBLE OFFICIAL		
12a. SIGNATURE		12b. DATE