

## Chapter 5 – Smoking Policy (REDACTED)

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### 5.1 Purpose

This document establishes the Ames Research Center policy on smoking of tobacco products, designates areas where smoking is allowed, and provides guidance to supervisors and managers on accommodating both smokers and nonsmokers. In accordance with 41 CFR 101-20.105-3, this policy is designed primarily to protect the health of nonsmokers from involuntary exposure to second-hand tobacco smoke at the NASA work site.

### 5.2 Applicability

This chapter is applicable to all Ames employees, to all work conducted under the authority of Ames, and to all equipment and property managed by Ames Research Center (ARC). For Ames contractors, it is applicable through contract clauses in conformance with NASA Procurement Regulation (REDACTED). Non-Ames and noncontractor personnel will follow the provisions of this chapter while at Ames facilities.

This program applies to all NASA facilities and grounds. It applies to all NASA Government employees as well as all contractor personnel on ARC grounds and buildings.

### 5.3 Authority

41 CFR 101-20.105-3

Executive Order (Subject: Protecting Federal Employees and the Public from Exposure to Tobacco Smoke in the Federal Workplace), dated August 9, 1997.

### 5.4 Background

REDACTED

### 5.5 Policy

It is the policy of Ames Research Center to prohibit the smoking of tobacco products in all facilities owned and/or leased by the Center and within 15 feet of all air intakes, doorways, and operable windows.

### 5.6 Responsibilities

#### 5.6.1 Safety Division

1. Establish policy for smoking limitations and controls at Ames Research Center in order to protect employees and visitors from the hazard of secondhand smoke.

#### 5.6.2 Managers & Supervisors

REDACTED

#### 5.6.3 Ames Tour Office

REDACTED

#### 5.6.4 Employees

REDACTED

#### 5.7 Smoking

1. Smoking is not permitted at any time inside any ARC-owned building or leased facility.
2. Smoking is not permitted in Government vehicles.
3. Smoking is permitted only in outdoor areas, except where smoking must be prohibited for operational or safety reasons (i.e., hazardous/flammable material areas, etc.).
4. Smoking restrictions apply to employees and nonemployees alike.

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