



National
Aeronautics and
Space
Administration

Anti-Harassment Questionnaire

See Privacy Act Statement below.

NAME	TITLE	GRADE/SERIES
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ORGANIZATION	ROOM NUMBER	PHONE
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HOME MAILING ADDRESS	HOME PHONE (Optional)
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I AM A (Choose one): <input type="checkbox"/> NASA EMPLOYEE <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> OTHER (Explain) _____	WHO IS THE PERSON(S) ENGAGING IN THE CONDUCT YOU WISH TO REPORT? (If more than one individual is named, please attach an additional page.)
	NAME _____
	JOB TITLE/OFFICE _____

WHAT IS THE CONDUCT YOU WISH TO REPORT? (If more space is needed, please attach an additional page.)

WHEN DID THIS CONDUCT OCCUR, AND HOW OFTEN? IS IT STILL OCCURRING? (If more space is needed, please attach an additional page.)

WHY DO YOU BELIEVE THE CONDUCT OCCURRED OR IS OCCURRING? (If more space is needed, please attach an additional page.)

HAVE YOU FILED AN EEO COMPLAINT CONCERNING THIS MATTER? YES NO

HAVE YOU FILED AN ADMINISTRATIVE GRIEVANCE CONCERNING THIS MATTER? YES NO

THE STATEMENTS CONTAINED IN THIS QUESTIONNAIRE ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF. I AGREE TO COOPERATE FULLY WITH THE ANTI-HARASSMENT PROCESS (NPR 3713.3).

SIGNATURE	DATE
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PRIVACY ACT STATEMENT (6 U.S.C. 552a)

Authority: Public Law 92-261; 42 U.S.C. 2000e-16; 29 U.S.C. 633a; 29 U.S.C. 791,794 and 794a; 42 U.S.C. 12101, E.O. 13087, E.O. 13152; NPD 3713.2; NPR 3713.3.

Principle Purpose: Reporting allegations of harassing conduct based on race, color, national origin, sex, religion, age, disability, genetic information, sexual orientation, status as a parent, gender identity, or retaliation.

Routine Uses: This form and the information on this form may be used: (a) as a data source concerning information on harassing conduct allegations for production of summary descriptive statistics, and analytical studies of reports of harassment processing and resolution efforts and may be used to respond to general requests for information under the Freedom of Information Act: (b) to respond to requests from legitimate outside individuals or agencies (e.g. Members of Congress, The White House, Equal Employment Opportunity Commission, etc.), regarding the status of allegations of harassing conduct: and (c) to resolve allegations of harassing conduct.

Disclosure: Voluntary; however, failure to complete all appropriate portions of this form may lead to rejection of allegations of harassment on the basis of inadequate data on which to determine if allegations are acceptable.

FOR OFFICE USE ONLY

DATE OF INITIAL CONTACT WITH ANTI-HARASSMENT COORDINATION UNIT: _____

INTAKE INITIALS: _____