



National
Aeronautics and
Space
Administration

Letter of Contract Administration Delegation, General

1. NASA CONTROL NO.

2. RECEIVING OFFICE CONTROL NO.

3. TO:

4. FROM:

5. PRIME CONTRACTOR OR SUBCONTRACTOR AND PLACE OF PERFORMANCE

6. CONTRACT NO. AND DATE

7. FACE VALUE

8. CONTRACT TYPE

9. COMPLETION DATE

10. CONTRACT END ITEM OR SERVICE *(Describe briefly)*

11. You are hereby authorized to act as my representative in the administration of this contract. The functions delegated to you for administration are those listed in FAR 42.302(a), excluding those functions listed in NFS 1842.202(b). *(The attached NASA Form 1430A, if any, provides additional information on delegated functions.)*

12. You are further authorized, within the limits of the contract, to redelegate the functions delegated to you by par. 11 above, unless re delegation authority is specifically withheld on NASA Forms 1430A attached hereto. Redlegation of functions to be performed on NASA installations, or NASA-controlled launch sites, will be directed to the NASA Procurement Office of the installation concerned. Should you desire that the redelegated functions be performed by other than the NASA Procurement Office receiving the delegation, your letter of re delegation shall so state.

13. The Production Surveillance category requested is _____ . *(Use only for delegations to D.O.D.)*

14. You are requested to provide the NASA Contracting Officer with copies of all communications relating to the administration of this contract that you consider significant. This specifically includes detailed information on the resolution and disposition status of DCAA audit findings and recommendations on NASA prime contracts and subcontracts.

15. Please acknowledge acceptance of this delegation by returning two signed copies of NASA Form 1431*(attached)* to the NASA Contracting Officer within 5 days of receipt.

16. TYPED NAME OF CONTRACTING OFFICER

17. SIGNATURE OF CONTRACTING OFFICER

18. DATE SIGNED

19. NASA PERSONNEL TO CONTACT WHEN NECESSARY