



National
Aeronautics and
Space
Administration

Real Property Transaction Voucher

1. NAME OF INSTALLATION		2. SITE LOCATION CODE	3. DATE	4. VOUCHER NUMBER
5. TYPE OF TRANSACTION (Check only one)				
NEW ACQUISITION		DISPOSAL		IMPROVEMENT
TRANSFER IN		TRANSFER OUT		OTHER <i>(Specify)</i>
6. DESCRIPTION OF PROPERTY				
A. BUILDING/FACILITY NUMBER			B. NASA FACILITY CLASSIFICATION CODE	
C. DESCRIPTIVE DATA				
7. CLASSIFICATION OF PROPERTY				
LAND			BUILDING	
OTHER STRUCTURE AND FACILITIES			LEASEHOLD IMPROVEMENT	
8. REFERENCE DOCUMENTS				
9. DATE OF TRANSFER/ ACCEPTANCE	10. CONTRACT/ PROJECT NO.	11. DESCRIPTION OF ACTION OR WORK PERFORMED	12. CHANGE IN ASSET VALUE	
			(1) INCREASE	(2) DECREASE
13. REMARKS				
14. CERTIFICATION				
ENTRIES OF ADJUSTMENT WERE MADE IN THE REAL PROPERTY INVENTORY RECORDS. A COPY OF THIS VOUCHER WAS SUBMITTED TO THE FINANCIAL MANAGEMENT OFFICE FOR USE AS APPROPRIATE IN POSTING TO THE ASSET ACCOUNTS.				
15. TYPED NAME OF REAL PROPERTY ACCOUNTABLE OFFICER			16. SIGNATURE	17. DATE